

11/21/11

Highlighted Opportunities

P/T Account Services Representative

The First National Bank of Wyoming is seeking an experienced candidate for the position of Part-Time Account Services Representative in our Harrington Branch Office.

An Account Services Representative is responsible for maintaining a positive relationship with the bank's customers, by responding to requests and answering their service questions. Candidates should have a proven record in customer service excellence and account retention. Other duties include, but are not limited to, daily reports, research, statements.

Preferred hours are Monday through Friday 8:30 a.m. to 1:30 p.m.

Please send resume along with minimum salary requirements to: The First National Bank of Wyoming, Attn: Human Resources, 120 W. Camden-Wyoming Ave., Camden, DE 19934

FNBW is an Equal Opportunity Employer, AA,M/F/D/V

Information Technology Intern

The First National Bank of Wyoming has served the central part of Delaware for over 100 years. With six offices throughout Kent County, FNBW specializes in small business and consumer lending with total assets just under \$300 million along with a strong capital base.

We have an opportunity for a candidate that is looking to gain additional experience in the field of Information Systems. **This position is perfect for an individual enrolled in technology courses** looking for part-time employment.

Responsibilities of this position include, but are not limited to, basic troubleshooting, installation of software patches and upgrades, password resets, system and event monitoring, establishing user's on the network and other applications, review and install of releases on core system, review of system reports, maintain hardware and software inventory.

This position is part-time with a schedule of approximately 15 hours or 3 days a week.

Please send resume along with hourly requirements to:

Attn: Human Resources, 120 W. Camden Wyoming Ave., Wyoming, DE 19934

FNBW is an Equal Opportunity Employer, AA.M/F/D/V

SUPPLIER DIVERSITY MANAGER

Location: New Castle, DE

Salary Range: \$64,564 to \$75,957

Opening Date: November 10, 2011 **Closing Date:** December 9, 2011

I. POSITION SUMMARY

This position manages all procurement-related supplier diversity initiatives for the Authority and is responsible for the development, implementation, and maintenance of the Authority's supplier diversity program. This position reports to and performs responsibilities under the direct supervision of the Procurement Manager.

II. ESSENTIAL DUTIES AND RESPONSIBILITIES

- ☐ Serves as the Disadvantaged Business Enterprise Liaison Officer (DBELO) for the Authority's FAA DBE Program; calculates, monitors and ensures DBE participation goals in all FAA-funded contracts; stays abreast in all changes to the applicable DBE law (49 C.F.R. Part 26); files all Federally-required information and reports in a timely fashion and makes recommendations to ensure that the process and results stay compliant and accurate.
- ☐ Calculates, monitors and reports small, minority, disadvantaged and women-owned participation in all Authority contracts subject to participation goals.
- ☐ Recommends and influences best practices in regard to the Authority's supplier diversity strategic plan, communication plan, and performance indicators.
- ☐ Reviews bid and contract opportunities at the development stage and provides strategic advice to ensure the attainment of the Authority's supplier diversity goals and objectives.
- ☐ Attends pre-bid meetings to educate and assist potential bidders in complying with the Authority's supplier diversity goals and objectives.
- ☐ Assists qualified business enterprises in obtaining DBE certification.
- ☐ Serves as the Authority's liaison with other agencies, community and business groups to stay abreast of current information and ensure that the Authority stays up to date.
- ☐ Represents the Authority at outreach, information and relationship building expositions in the States of Delaware and New Jersey.
- Plans, promotes and encourages internal and external opportunities and participation for supplier diversity in the Authority's procurement process.
- ☐ Other duties, responsibilities and special projects as assigned.

III. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- ☐ Knowledge of principles and practices of Federal grant administration
- ☐ Knowledge of principles and practices of program and contract administration
- ☐ Knowledge of and ability to apply best practices in supplier diversity program management
- ☐ Knowledge and familiarity with Engineering Drawings and Specifications, National American Industry Classification System (NAICS) codes and governmental purchasing requirements and standards desirable

- ☐ Knowledge of federal, state, and public agency contracting laws and regulations, including those governing DBE programs
- ☐ Excellent customer service and interpersonal skills
- ☐ Knowledge of computers and standard office system software; intermediate to advanced skills in use of Microsoft Word and Excel
- ☐ Ability to utilize customized software systems and to extract data from databases and organize into useable content
- ☐ Ability to establish and maintain effective working relationships with department officials, associates, contractors, employees, bidders, and the public
- ☐ Effective oral and written communication skills

IV. REQUIRED EDUCATION AND EXPERIENCE

- ☐ Bachelor's Degree from an accredited college or university
- ☐ Minimum of three (3) years experience of federal, state or agency supplier diversity program management with experience in Federal grant administration
- ☐ Must obtain Certified Professional Supplier Diversity (CPSD) certification within six (6) months of hire

V. PREFERRED EDUCATION AND EXPERIENCE

- ☐ Master's Degree from an accredited college or university
- ☐ Five (5) years experience in FAA grant administration
- ☐ Certified Professional Supplier Diversity (CPSD) certification

VI. LICENSES, REGISTRATIONS, AND/OR CERTIFICATES

- ☐ Must possess valid driver's license

VII. ADDITIONAL REQUIREMENTS

- ☐ Subject to a background investigation

Interested applicants may apply on-line at www.drba.net or submit a resume to:
Delaware River and Bay Authority
Human Resources Department
P.O. Box 71
New Castle, DE 19720
FAX (302) 571-6420

Bank of New York Mellon
Sales Associate 1

Req#1112184

Location: Washington, DC

As one of the world's leading financial services organizations, BNY Mellon recognizes the importance of a competitive benefits plan as part of your total compensation. That's why we offer a comprehensive, customizable benefits program to meet the needs of our diverse work force. Benefits include high quality medical and dental plans including orthodontic coverage, vision, life and disability insurance, flexible spending accounts, retirement plans that include an attractive 401k match and a company funded pension plan, generous tuition assistance and other work/life programs.

BNY Mellon is committed to Equal Employment Opportunity in providing all individuals interested in expressing interest in employment with us the opportunity to participate without barriers.

The Sales Associate is assigned to one or more Sales Officers. The incumbent works closely with the Sales officer to assist in their marketing and sales efforts. Prepares sales presentations and does so with little supervision or direction, track leads including pending business and new business. Works with the Sales officer to retain and enhance current client relationships. Coordinates (and attends) seminars, firm presentations and entertainment events.

The qualified candidate will have an undergraduate degree or equivalent experience is preferred. Incumbent must possess strong interpersonal and presentation skills as well as excellent written and verbal communication skills. Must have strong organizational skills; flexibility and creativity are necessary.

If you are interested in expressing an interest in this position, please visit <http://jobs.bnymellon.com> and enter the specific job reference number 1112184.

Thank you,

Kristi Heidkamp
Recruiting Administrator
Human Resources Global Talent Acquisition
The Bank of New York Mellon
AIM- 151-0B01
Phone- 412-236-9423
Fax: 412-236-6685
E-mail: kristi.heidkamp@bnymellon.com

Don't forget to check these important sites for opportunities:

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

○ Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>

- Sussex County – <http://www.sussexcountytde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date.**

Job title: Mediation/Arbitration Officer

Opening date: 11/16/2011

Final filing date: Nov 22 2011 11:5

Recruitment number: 111511-MAFZ07-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MAFZ07&R3=20800>

Job title: Court Security Officer II

Opening date: 11/16/2011

Final filing date: Nov 22 2011 11:5

Recruitment number: 111411-MBDE02-21500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111411&R2=MBDE02&R3=21500>

Job title: Judicial Case Processor I

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111611-MAFC01-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111611&R2=MAFC01&R3=20800>

Job title: Administrative Specialist III

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111611-MAAA03-380400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111611&R2=MAAA03&R3=380400>

Job title: Judicial Case Processor I

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111511-MAFC01-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MAFC01&R3=20800>

Job title: Fiscal Administrative Officer

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111511-MABB04-600900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MABB04&R3=600900>

Job title: Administrative Specialist III

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111511-MAAA03-200900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MAAA03&R3=200900>

Job title: Administrative Specialist II

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111011-MAAA02-650100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MAAA02&R3=650100>

Job title: Dentist

Opening date: 5/28/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 052411-MDEA01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500>

Job title: Labor Law Enforcement Officer I

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111711-MDDF01-600700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MDDF01&R3=600700>

Job title: Administrative Accountant

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111711-MABB03-100200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABB03&R3=100200>

Job title: Administrative Specialist III

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111711-MAAA03-550400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MAAA03&R3=550400>

Job title: Administrative Specialist II

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111711-MAAA02-400100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MAAA02&R3=400100>

Job title: Food Service Worker

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111611-MCBD01-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111611&R2=MCBD01&R3=350600>

Job title: Assistant Director Transportation Engineering

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111711-MFBC09-550800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MFBC09&R3=550800>

Job title: State Accountant II

Opening date: 11/19/2011

Final filing date: Nov 25 2011 11:5
Recruitment number: 111811-MABC02-250500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111811&R2=MABC02&R3=250500>

Job title: Accounting Specialist
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111811-MABA02-380100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111811&R2=MABA02&R3=380100>

Job title: Judicial Case Processor I
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111711-MAFC01-21300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MAFC01&R3=21300>

Job title: State Accountant III
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111711-MABC03-250500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABC03&R3=250500>

Job title: State Accountant II
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111711-MABC02-250500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABC02&R3=250500>

Job title: Accounting Specialist
Opening date: 11/21/2011
Final filing date: Nov 27 2011 11:5
Recruitment number: 111711-MABA02-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABA02&R3=351400>

Job title: Human Resources Specialist III
Opening date: 11/18/2011
Final filing date: Nov 29 2011 11:5
Recruitment number: 111711-MACB03-350100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MACB03&R3=350100>

Job title: Psychology Manager
Opening date: 11/11/2011
Final filing date: Dec 1 2011 11:5
Recruitment number: 111011-MDIA03-370400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MDIA03&R3=370400>

Job title: Environmental Program Administrator
Opening date: 11/18/2011
Final filing date: Dec 1 2011 11:5
Recruitment number: 111711-MGCD03-400100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MGCD03&R3=400100>

Job title: Analytical Chemist II

Opening date: 11/19/2011

Final filing date: Dec 2 2011 11:5

Recruitment number: 111711-MGBA02-400400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MGBA02&R3=400400>

Job title: Registered Nurse III

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062211-MDCD02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Registered Nurse II

Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5

Recruitment number: 070611-MDGB02-380200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Advanced Practice Nurse

Opening date: 8/8/2011

Final filing date: Jan 8 2012 11:5

Recruitment number: 080111-MDGB05-200900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900>

Job title: Registered Nurse III

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III

Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5

Recruitment number: 072011-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500>

Job title: Chief Physician

Opening date: 8/9/2011

Final filing date: Feb 5 2012 11:5

Recruitment number: 080411-MDEB02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100>

Job title: Nursing Home Administrator

Opening date: 8/10/2011

Final filing date: Feb 6 2012 11:5

Recruitment number: 080311-MDBZ12-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400>

Job title: Epidemiologist II

Opening date: 8/17/2011

Final filing date: Feb 13 2012 11:5

Recruitment number: 081211-MDAB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500>

Job title: Registered Nurse I-III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Nursing Supervisor

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400>

Job title: Registered Nurse III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II

Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II
Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Compliance Nurse
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Compliance Nurse
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Certified Nursing Assistant
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDCD02-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400>

Job title: Family Service Specialist
Opening date: 9/2/2011
Final filing date: Feb 28 2012 11:5
Recruitment number: 083111-MDDQ01-370600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600>

Job title: Registered Nurse III
Opening date: 9/30/2011
Final filing date: Mar 27 2012 11:5
Recruitment number: 092811-MDGB03-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor
Opening date: 9/30/2011
Final filing date: Mar 27 2012 11:5
Recruitment number: 092811-MDGB04-350600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB04&R3=350600>

Job title: Assistant Nursing Director
Opening date: 10/1/2011
Final filing date: Mar 28 2012 11:5

Recruitment number: 092811-MDGB06-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB06&R3=351400>

Job title: Nursing Supervisor

Opening date: 10/12/2011

Final filing date: Apr 8 2012 11:5

Recruitment number: 093011-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=093011&R2=MDGB04&R3=351400>

Job title: Psychiatrist III

Opening date: 10/15/2011

Final filing date: Apr 11 2012 11:5

Recruitment number: 101111-MDEC03-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101111&R2=MDEC03&R3=350600>

Job title: Registered Nurse III

Opening date: 10/20/2011

Final filing date: Apr 16 2012 11:5

Recruitment number: 101811-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor

Opening date: 11/17/2011

Final filing date: May 15 2012 11:5

Recruitment number: 111011-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 11/18/2011

Final filing date: May 16 2012 11:5

Recruitment number: 111511-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MDGB03&R3=350500>

See Below for Opportunities Recently Posted in the Cape Gazette

[Account Executive](#) - Delaware Today

[Adult Culinary Arts Training](#) - First Sate Community Action Agency

[Adult Education Nurse's Aide Coordinator](#) - Sussex Technical School District

[Baker, Front/Back of House](#) - Cake Bar

[Billing Position](#) - Georgetown

[Bone Densitometry Tech](#) - Rheumatology Consultants

[Case Picker, Distribution Loader](#) - Perdue

[Collections Clerk](#) - The Knowland Group

[Counter/Assistant Part Time](#) - Iron Source, LLC

[Crisis Counselors](#) - Delaware Guidance Services

[Dental Assistant](#) - Dagsboro Practice

[Designer \(Graphic / U.I.\)](#) - The Knowland Group
[Echocardiography Technician](#) - Cardiology Practice
[Field Data Collector](#) - Mueller Service
[Hair Stylist, Colorist, Nails](#) - Salon Milton
[Hot Tub Spa Service Technician](#) - Aqua Leisure Plus
[Job Opportunities](#) - Beebe Medical Center
[Medical Assistant or CNA](#) - Mid-Atlantic Family Practice
[Medical Assistant, Receptionist](#) - Rheumatology Consultants
[Outreach Coordinator](#) - Meals on Wheels
[Plumber, Electrician](#) - Property Management
[Real Estate Assistant](#) - Mathena
[Real Estate Coordinator](#) - Wilson, Halbrook & Bayard, P.A.
[Real Estate Sales](#) - Coldwell Banker
[Registered Nurses](#) - Harbor Healthcare and Rehabilitation
[RN](#) - Cadia Rehabilitation-Renaissance
[RN Institute Manager](#) - Bayhealth
[Service Techs, Installers](#) - After Hours Heating & Air
[Shift Leaders](#) - Dunkin' Donuts in Millsboro, Long Neck
[Shift Leaders](#) - Dunkin' Donuts in Rehoboth
[Staff RNs](#) - Delaware Hospice

Please See Below for Jobs Recently Posted in the Dover Post

FORKLIFT MECHANIC, F/T Position in Georgetown, DE. Minimum of 3 yrs forklift repair experience req. Benefits: 401k, health insurance, vacation, boots, uniforms. Fax resumes to 419-420-7336 or email: dsteinman@thenmsgroup.com

Driver STABLE CAREER, NO EXPERIENCE NEEDED! Sign On Bonuses Available! Top Industry pay & quality training, 100% Paid CDL Training 800-326-2778 www.JoinCRST.com

Fitness Trainer, Who is career oriented. Able to instruct in a multi person atmosphere. Flexible availability with occasional weekends. To apply call (302)697-1871

Store Manager/Assistant Manager, Retail shoes and clothing store. One year management experience, enthusiastic, friendly, and energetic with genuine desire to provide outstanding service and make sales. Great salary, benefits. www.barefeetshoes.com Interested applicants contact fax (215) 576-7335 or email olgarefeet@aol.com

Drivers CDLA Need Extra Cash for the Holidays? EXPERIENCE PAYS! Up to \$3,000 Bonus Sign-On Bonus! Get the money & respect you deserve! 6 mos. OTR exp. & CDL Req'd. CALL TODAY! 888-463-3962 www.usatruck.jobs

Experienced Property Manager Well established Developer in the Dover area is in search of an experienced Property Manager to oversee one several multifamily residential communities within the Dover, Magnolia area. The Property Manager will be responsible for and oversee all leasing, marketing, customer service, resident retention, bookkeeping and administrative responsibilities as required daily, as well as complete oversight of the maintenance staff and physical needs of the property. We are looking for a seasoned, take charge individual

with a strong, hands-on, positive attitude to step into the role as Property Manager and take the reins of these communities. Some responsibilities include but are not limited to: Develop, plan and implement the budget to control the overall financial performance of the property. Handle recordkeeping and reporting responsibilities inclusive of financial reporting to the corporate office as required. Ensure timely rent collections, rent postings, bank deposits. Ensure the timely handling of late notices, legal filings and evictions on delinquent rents as required. Maintain a minimum collection rate of 95%. Monitor effective cost control procedures to insure budget compliance. Oversee the maintenance department, timely turnover of units, customer service and resident relations. High level of computer proficiency and experience with automated management / bookkeeping software is required, including strong basic knowledge of all Microsoft Office Products. Must have valid driver's license and insurance. Must be able to complete and pass strict background checks and drug screening. To apply email: bbcproperties@comcast.net

FORKLIFT MECHANIC, F/T Position in Georgetown, DE. Minimum of 3 yrs forklift repair experience req. Benefits: 401k, health insurance, vacation, boots, uniforms. Fax resumes to 419-420-7336 or email: dsteinman@thenmsgroup.com

ADMINISTRATIVE ASSISTANT I Delaware State Housing Authority has an opening for an Administrative Assistant at our Housing Management site, 26 The Green, Dover, DE. This position is critical for providing coverage at a very busy front desk, assisting walk in clients, routing phone calls, answering questions and providing basic program information to visitors. The majority of correspondence is time sensitive. **MINIMUM QUALIFICATIONS:** Applicants must have education, training and/or experience demonstrating competence in each of the following areas: 1. Experience in office operations which includes operating office machines, handling incoming and outgoing mail, postal and shipping services, answering phones, directing calls and taking messages; file maintenance; maintaining and updating supplies. 2. Experience in data collection that includes collecting, compiling and maintaining data from multiple sources such as files, records, databases, customers, staff or others. 3. Experience in using standard computer software programs for word processing, spreadsheets, or databases. Microsoft Office Suite software program experience preferred. 4. Knowledge of creating reports which includes combining and presenting data from multiple sources in an organized format. 5. Demonstrate strong interpersonal skills. Salary Range: \$24,910-\$31,138 FULL TIME DSHA non-State employment applications may be obtained via www.destatehousing.com (select About Us, then Employment) or, at 18 The Green, Dover, DE 19901. Fax applications to: 302-739-2086 or e-mail to: hr@destatehousing.com, or mail to above address by 11/25/2011 Equal Opportunity Employer

Child Care, F/T teacher needed. Relaxed working atmosphere. Good benefits. Must have DOE certif. & infant/toddler experience working in a center. Please fax resume to 302-730-4747, or email to tcsgarden@yahoo.com; or call: The Children's Secret Garden (302)730-1717 Dover

Top Pay On Excellent Runs! Regional Runs, Steady Miles, Frequent Hometime, New Equipment. Automatic Detention Pay! CDL-A, 6 mo. Experience required. EEOE/AAP 866-322-4039 www.Drive4Marten.com

STUDIO 14 SALON Now hiring Stylists, **Apply in person** Milford Harrington Hwy Rte 14 next to Mikes liquors. or **Call 302-424-4422**

CLEANING-P/T Help Needed, week days, must be dependable and have own transportation, Call (302)995-2816 Wilmington

WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES To fill out an application go to WGMD's business office, at **31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM** WGMD Resort Broadcasting is an Equal Opportunity Employer.

Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
<u>Experienced and Entry-level Sales Management Opportunity</u>	Bankers Life & Casualty Co	Middletown, DE	Nov-21	Apply
<u>Experienced and Entry-level Sales Management Opportunity</u>	Bankers Life & Casualty Co	Dover, DE	Nov-21	Apply
<u>Service Technician (direct hire)</u>	Manpower	Wilmington, DE	Nov-20	Apply
<u>Physician - Psychiatrist</u>	Department of Veterans Affairs	Georgetown, DE	Nov-20	Apply
<u>Physician - Psychiatrist</u>	Department of Veterans Affairs	Georgetown, DE	Nov-20	Apply
<u>MT / MLT / MLS / MEDICAL TECHNOLOGIST / GENERALIST</u>	Aureus Medical Group	MILFORD, DE	Nov-20	Apply
<u>Part Time Sales Associate- Christiana Mall</u>	Rosetta Stone	Newark, DE	Nov-18	Apply

Please see below for opportunities recently posted in the Guide

WE NEED AUTO MECHANICS

(Master, Experienced,
Entry Level)

\$\$ We pay HOURLY \$\$
We **GUARANTEE** 40 hours.

Call **FREEDOM RIDES** now!
302-734-8822, Option 3.

262407

PT Exp. Auto Body Person wanted. Must be able to weld. Call 302-362-9973.

266364

Wait Staff wanted at
Game Zone, Laurel, DE.
Apply in person only. Tues.-Fri. 12-6pm. 460 N Central Ave.

263444

MARINE CANVAS SEAMSTRESS

Busy Eastern Shore canvas shop is looking for a qualified seamstress. Knowledge in making dodger's,

bimini's, enclosures and other boat related products desired but will train if qualified. Please call Jill at 410-279-7594 or email your resume to: info@shorecanvas.com

265385

Help Wanted: Full Charge Bookkeeper for small company in the Bridgeville area. Full time or part time. Send resume to: Full Charge Bookkeeper, PO Box 1210, Seaford, DE 19973.

265304

Looking for Clinical & Clerical Person for busy Drs. office in Bridgeville. Fax resume to: 302-337-8072 or call 302-337-3300.

265775

Moms Work At Home flexible business. Extra income or your Plan B. No parties or inventory. Support / training / free website. Join us today! HelpingMomsForLife.com

266386

DE High School Dropouts 17-21, earn money while getting your GED + learn valuable construction skills with Operation Reconstruct. Classes start soon. For info. & interview, call 302-245-2037 or 302-542-0771.

263674

AVON: BONUSES!
REPS. NEEDED ALL AREAS
302-943-5721 (Sussex/Kent)
410-364-9012 Avon Beauty Ctr.
302-249-0973 (S Sussex Co.)
OR TOLL FREE 877-337-EARN
www.YOURAVON.COM/wendy

262374

HVAC Installer/Helper. Willing to train right individual. Must have EPA certification card. Send resume: hvac1596@gmail.com

265167

DELMAR House cleaner needed for twice a month. References & experience required. Call 302-846-2754.

265789

Salisbury: Busy sign
company looking for Full Time
Sign Designer with knowledge of Digital Output. Must have 2 years experience and proficient use of
Illustrator and Photoshop required.
Please send resume to:
graphics@gardnersign.com

265562

Salisbury: Looking for exp. Body man w/tools for a busy body shop. Call 410-677-3332

264782

Easton, MD Dealer hiring Experienced Truck Mechanics with Hydraulic, electrical & welding experience. Own tools. Full time (Mon. - Fri.) Full benefits package & paid vacation. Send resume to: HR@mawaste.com

264399

EVENT STAFF / GREETER
\$\$\$ EARN EXTRA CASH FOR THE HOLIDAYS \$\$\$
Temporary One Day Assignment. Thanksgiving night into Friday morning.
Must pass background check. \$10 an hour.
Contact: Bryan, 302-420-2667
EOE M/F/D/V

266442

Office Help needed. Looking for friendly, energetic person to assist in office duties. Must be willing to work nights & weekends. Fax resume to:
302-629-0738.

265434

PT Evening Janitorial Help needed in Newark/Wilmington area. (2) positions available; Newark, M-S, 7am-9:30am; Wilmington, M, W, F, 5pm-8:30pm. Call 302-398-4520.

263970

Non-Profit Needs Help. Some physical work **NECESSARY**. Labor paid for in merchandise. Bridgeville. Call Bill, 302-337-9423, 7 days a week.

264364

Benelli USA, located in Pocomoke, MD is seeking a Technical Service Rep for our Warranty Repair/Service Dept. Call Center. Knowledge of firearms is a must. Fax resume to: 410-957-4566. No walk ins will be accepted. EOE.

264668

Harrison Senior Living of Georgetown is accepting applications for RN/LPN Staff Nurse positions. Interested applicants please apply in person at 110 West North St., Georgetown, DE or online at:
harrisonseniorliving.com

265972

Looking for a contractor to remodel mobile homes. Must have license & own insurance. Call 302-875-5931.

266012

AMERICAN DRIVER TRAINING
START YOUR NEW CAREER
IN 4-8 WEEKS!

CDL-A TRAINING,
Day/Eve./Wknd. Classes Avail.
All new! Tuition Financing.
Tuition Reimbursement avail.

EARN UP TO \$50,000 IN
YOUR FIRST YEAR.

www.americandrivertraining.com
302-655-4511

263461

\$\$\$ EARN EXTRA \$\$\$
DELIVERING PHONE BOOKS
IN SEAFORD AND
SURROUNDING AREAS

**\$7-\$9/HR. (UP TO \$15 POSS.)
MUST HAVE OWN
TRANSPORTATION &
INSURANCE**

*******PLEASE CALL*****
*****443-859-2864*******

266137

PT PROPERTY MANAGER: SEAFORD. Must be organized, proactive, great communicator, MAC exp. Afternoons 15+ hrs./wk. Call 302-353-6668. Send resume to:
gaeaproperties@comcast.net

266366

**SCHOOL BUS DRIVERS
R&M BUSES, INC.**
Bridgeville-based business.
Call 302-542-4503

263525

(1) Immediate opening for FT & PT Exp. Dump Truck Driver hauling black top & dirt w/clean driving record. Must pass drug screening. Exp. applicants need only apply. Sussex Co. Please apply in person at White's Family Trucking, 714 Main St., Ellendale, DE. 302-538-3526

266194

AUTO SALESPERSON

Looking to hire experienced Automotive Salesperson. Only serious **PROFESSIONALS** need apply who have an interest in achieving their goals & realizing their potential. We offer a strong benefit package, salary plus commission, & **BONUSES**, paid to overachievers. We have a fun atmosphere and professional about the way we want to do business with our customers, and the way our staff is treated. If you don't mind working hard to reap great rewards and healthy paychecks then you should stop in & talk with us.

**PRESTON MILLSBORO
AUTO MART**
28362 DuPont Blvd., on Rt. 113.
302-934-8282
Ask for Larry Heesh.

264735

EXP. CALIFORNIA CLOSET INSTALLER wanted for small home project. Must have California Closet experience. 410-430-8759

266337

**CHECK OUT OUR
DIGITAL PUBLICATION
FORMAT AT:**

WWW.THEGUIDE.COM

Just click on the Red Button
on our home page.

263566

Exp. PT (Mon. & Thurs.) EEG/EKG Tech. Initially approx. 12 hrs./wk. Send resume & credentials to:

EEG Tech, P.O. Box 1210, Seaford, DE 19973.

266470

Southern Grill of Ellendale now accepting applications for
EXPERIENCED BREAKFAST & DINNER COOKS.

Apply in person.
Main St., Ellendale. Only
EXPERIENCED need **APPLY**.

265963

Hardee's of Delmar is looking for hardworking Crewpersons for all shifts. Apply in person at Hardee's, Rt. 13, Delmar, MD. 410-896-4390.

264900

CMM OPERATOR: Looking for experienced coordinate
measuring machine
operator. Send resume to:
shaneb@craigtechnologies.com

265978

Nassawango Riverview Restaur-ant is now hiring PT Waitress/ Bartender/Light Cook. Must be 18 and able to work days and occassional nights. Apply at: Nassawango Golf Course, Snow Hill, MD. 410-632-3765 x11.

263144

Phlebotomy Certification (APA)

Weekend Workshop (must have Phlebotomy or healthcare exp.),
12/10 & 12//11, 9am-5pm, \$450;

8 wk. course starts 1/16/12
(no exp. req.), \$1200.

Must provide proof of High School Diploma/GED.

Call 302-280-6803
www.tristatetechnicalschool.com

266353

FT Medical Receptionist/Billing for busy Seaford Practice. Experience a plus. Fax resume to: 302-628-7709.

264657

Iron Source LLC, Georgetown, has a immediate opening for PT person to assist with the Parts Counter and Equipment Rental Fleet. Perform duties as assigned & must be able to lift 50-75 lbs. Clean driving record is required. Send resume. Fax: 302-856-7546 or email:

chedrick@ironsourcede.com
or mail: Iron Source, LLC,
25113 DuPont Blvd., Georgetown, DE 19947.

266037

CHANGING JOBS?

Let **SUSSEX PRINTING** print your new **BUSINESS CARDS**. Top quality at reasonable rates!
SUSSEX PRINTING CORP.
Publishers of **THE GUIDE**

24904 Sussex Hwy., Seaford, DE
302-629-5060 OR 800-984-8433

263493

**WANTED: LICENSED COSMETOLOGY HAIRSTYLIST, PT SAT.-SUN. LOCAL SALON IN
LAUREL, DE. FOR INFO. ENGLISH, 302-249-8493
SPANISH, 302-569-8369.**

265942

Bookkeeper/Property Manager. Keep books & show properties. Fairgrounds area. Must reside 30 min. max. of DE Fairgrounds area. \$10/hr. Fax: 302-335-3329

266265

Receptionist needed for small law office in Millsboro. Excellent phone, typing & computer skills req. Fax resume: 302-934-5143.

266457

MAINTENANCE TECHNICIAN

Property Management Company is seeking a maintenance technician who would perform routine maintenance & repairs in Milford, DE. The successful candidate will have basic carpentry, plumbing, mechanical, electrical, and HVAC experience. Previous experience, a valid driver's license & personal transportation is required. We offer a competitive salary & great benefit package. Please send resumes by e-mail to:

Staff@severncompanies.com

Fax to: 410-269-6145.

Please include salary expectations on cover letter.

THIS INSTITUTION IS AN EQUAL HOUSING PROVIDER AND EMPLOYER

265422

Experienced well driller w/current DE & MD well driller's lic. Must have valid CDL class A driver's lic. w/Tanker & AB indorsements. Call 302-238-7847

265761

Wanted: Someone who has commercial sewing equip. & knows how to use it. 302-629-4430.

265567

Newspaper Carriers wanted, early morning delivery, Laurel, Seaford or Dagsboro area.
Call 302-245-7802.

266071

SCHOOL BUS DRIVERS NEEDED. Must have CDL w/ School Bus endors. Immediate hire, road ready. Route is in Milton area. Call 302-632-7901.

264057

**HAIRSTYLISTS NEEDED FOR
SALONS IN MILLSBORO,
SEAFORD & GEORGETOWN!**

Holiday Hair Salon is currently
looking for talented, licensed
hairstylists who are interested in
having fun while earning great
money working in our beautiful,
high-potential locations in
Millsboro, Seaford & George-town. We need hard-working
stylists who want to make a lot

of money to join our team so
that we can handle the growth
that our salons are experiencing.

We offer:

Guaranteed Wage plus
Productivity Increases
Retail Commission
Paid Vacation
Health, Dental, Vision
Employee Stock Purchase Plan
Advanced Training
Monthly Contests and Prizes
Merchandise Discounts
Opportunity for Advancement
401k & 529 College
Savings Plan

You supply your license and
shears, we supply the rest.
For a confidential interview,
call 1-888-888-7778 ext. 42366.
Ask for Rob.

264626

Lewes Body Works in Lewes, DE has an immediate opening for an Automotive Body Technician. All of our Body Techs are considered "A" Techs. If you have limited exp. pls. do not apply. The facility is clean & all of our equipment is modern & functions properly. Qualified persons should start in the \$17/flat rate hr. range. Our facility is air conditioned & we also have vacation pay & a medical program. You may fax a resume to: 302-645-6939, apply in person, call 302-645-5595 or email: lewesbody@comcast.net

265439

6 Figures or More! Now!
Pay Yourself Everyday!
No Selling - No Recruiting!
New Type of Auction!
Earn \$1000s Weekly!
www.PaysEveryDay.com
Steve, 302-497-0330

265245

Bilingual Auto Sales People Wanted! **MUST** speak Spanish & English fluently & have Sales Experience and good computer skills. Auto Service Advisor Experience will be a plus. 302-856-3691.

266171

Wanted: Exp. Electrical Helpers, \$10-12 per hour.
Call 302-381-6058.

266234

\$4.99 DINNER SPECIALS

Sunday - Thursday

Sun.	-	Roast	Turkey	Platter
Mon.	-	Ham	&	Cabbage
Tues.	-	Chicken	&	Dumplings
Wed.	-	Spaghetti	w/Red	Sauce
Thurs.	-	Liver	&	Onions

Fri. -
Sat. - Steak Nite starting at \$7.99

Fish

Platter,

\$7.99

Chesapeake Country Kitchen
Rt. 13, Laurel, DE
302-875-6011

262946

Seeking exp. **TRUCK BROKERS** who are looking for a new opportunity! Local company looking to expand. Fax resume to: 410-749-6107 or submit to: PO Box 1975, Salisbury, MD 21802.

262721

HAIRSTYLISTS

If you have the people skills to match your styling skills, and
a **VALID MD COSMETOLOGY LICENSE** then **SUPERCUTS**
in Easton, MD would like to
interview you!

We have:

- * FT/ PT Schedules
 - * Advanced Technical training
 - * Clientele provided
 - * Hourly wage + Commissions
- Call Lynn at 302-200-0656

265095

Facility Director & Staff PT wanted to join our growing out patient team. Full time positions in Sussex Co., DE. Great working environment, competitive salary & excellent benefits with Sign on Bonus! Fax resume to Attn.: K Rickards MPT, 302-947-9692

263362

Accepting Applications for Cooks
& Cashiers, FT/PT. Start at \$7.25/hr. up to \$8.50/hr., Chance for advancement. Pickup application at: Bodie's Dairy Market in Millsboro, Milton, Georgetown, Selbyville or Dagsboro, DE; or Greensboro, MD.

263554

Experienced bartender wanted, apply within CC22, 606 Bridge-ville Hwy., Seaford, DE. Must be able to count, must have common sense, be able to think independently. No drug habits and must not be lazy!

265966

ELECTRICIAN HELPER NEEDED.

Exp. Required with
Good References.
Call 410-943-3211

265930

MANUFACTURING QUALITY INSPECTOR, \$8/hr. Good vision, math skills, reliable, exp. a plus. Apply in person: Craig Technol-ogies, 103 Davis Dr., Seaford.

265552

5-WEEK CERTIFIED NURSING ASSISTANT TRAINING PROGRAM. Call Tri-State Technical School, located in Laurel, DE. Class sizes limited. Now taking enrollment for day classes 1/9/12. Call for payment plans. Tuition incl. all fees, books & supplies, 302-280-6803.

All Aboard Grooming & Kennels is accepting applications via fax: 302-732-1391 or email:
JillCGreen@aol.com,
for PT Kennel Help. Job duties will include feeding & cleaning
of the animals. Prior animal
experience preferred.
Walk in applications
will not be accepted.

265107

BOOTH RENTAL FOR STYLIST avail. Great location, downtown Salisbury. Pls. call 410-860-4880
265973

CLINICAL INSTRUCTOR

PT, daytime position. Avail. immediately; Min. qual. MSN, w/ current DE RN lic., 2 yrs. exp. teaching preferred. Will be providing clinical supervision for adult PN students. Strong interpersonal & organization skills a must. Rate of pay is \$29/hr. Fax, email or send letter of application & resume to:

Linda Brauchler, MSN, RN
POLYTECH Adult Education
PO Box 102,
Woodside, DE 19980
linda.brauchler@polytech.k12.de.us
EOE

264712

COLD STORAGE TECHNICIAN

Well established local vegetable processing company is currently accepting applications for an **AMMONIA FREEZER COLD STORAGE TECHNICIAN**. Job duties include, **BUT ARE NOT LIMITED TO**, maintaining & monitoring freezer operations, start up & shutting down of system during pack season, record keeping, safety training and hazmat documentation. Hazmat training & refresher courses
paid for by employer.

Experience and/or background in ammonia refrigeration required. FT employment potential after evaluation period. Exc. compensation/benefits package for the successful candidate.

Please apply in person Monday through Friday, 9am-4pm at:
J.G. Townsend, Jr. & Co.
Frozen Foods
316 N Race St.,
Georgetown, DE 19947
302-856-2525

Please provide references & experience when applying.

264981

WORKING PLUMBING SUPERVISOR: Capable of multi story rough-in. Works well w/co-worker & can successfully manage projects. Resume to:
kclarke@clarkeservice.com

265122

Pyle Child Development Center in Frankford, DE is currently accepting applications & resumes for Delacare **QUALIFIED** Curriculum Coordinator. **ONLY QUALIFIED & EXPERIENCED**

APPLICANTS NEED APPLY.

Contact Diane or April at
302-732-1443 or fax resume to:
302-732-9514

265802

**GENERAL LABOR
FLAGGING CERTIFICATION CLASSES.**

BBSI is offering a Flagger certification class at a cost of \$65. Flagging certification valid for 4 years anywhere in the United States. Please give us a call at 410-546-2020 or come in and complete an application. We are located at 701 E. Naylor Mill Rd., Suite L, Salisbury, MD.

263460

PARTS COORDINATOR

Demco is looking for a person to fill this position. This person will be responsible for procuring parts for repair as well as quotes. This is a very fast paced job that requires someone that can multi-task, be detail oriented & can deliver results. Some computer skills are required.

We are an electric motor repair & machine shop facility that has been in business in Salisbury, MD for over 50 yrs.

Send resume to:
gbshunt@gmail.com

264380

MENTAL HEALTH: Crisis Counselors needed overnights for weekly on call rotation providing crisis assessments for children and adolescents in hospitals and police stations. Must be willing to do both Sussex & Kent counties. Master's degree in Social Work, Counseling or related fields preferred or Bachelor's degree with experience. Send resume to: Delaware Guidance Services, HR, 1213 Delaware Ave., Wilmington, DE 19806. Fax: 302-652-8292.

www.delawareguidance.org
EOE

265651

Rollback Operator: experience necessary, must have Class B Lic. & be CDL Cert., clean driving record, must have good refs. Fax resume to: 410-634-1776 or call 410-634-1775.

265070

PT Maintenance Help Wanted. Must be responsible & dependable, non-smoker. 302-856-2345

265652

Harrison Senior Living is accepting applications for Activity Aide. Position is PT, flexible hrs., some evenings & weekends. Apply in person at 110 West North St., Georgetown, DE 19947.

265442

Machinist Wanted:

Full time work in an air conditioned facility. Manual machine experience a must, but CNC experience will be a plus. Compensation will depend on level of ability and productivity. Send resume to: gbshunt@gmail.com.

Demco Inc., Salisbury, MD.

264379

Now Hiring Satellite Technicians w/truck or van, in house training avail., must be able to pass drug & background check. Fax resume to: 302-629-0738 or email to: risingstarcomm@aol.com

266152

MARINE TECHNICIAN

Must have Certifications,
\$18 to \$32 per hour,
Benefits. Email resume to:
Marinerepairs123@gmail.com

264689

NOW HIRING FOR MARYLAND STATE INSPECTOR AND TOW TRUCK DRIVERS.

Located in Ocean Pines, MD.
Call 302-539-8686 ext. 3014.

265902

**LARGE AUTO SERVICE
& PARTS GROUP**

Now Hiring for Technicians,
Service Advisors.
Locations in Clarksville, DE & Ocean Pines, MD.
302-539-8686 ext. 3014.

265896

**HVAC SERVICE TECHNICIAN
IMMEDIATE OPENING**

Our growing residential service & installation company is seeking qualified HVAC service technicians. We are looking for trade professionals who excel at their craft and like to help people. If you have at least 5 years HVAC Service experience, and possess a positive approach to customer service, we want to talk with you.

We offer: Excellent wage, health, retirement, incentive pay and vacations. We provide continuing education, uniforms and trucks. Consider a career move to our company by applying online or mailing a resume. Confidentiality guaranteed.

AUSTIN COX HOMESERVICES, INC.

PO Box 2739,
Salisbury, MD 21802
www.austincox.com

265516

ASSISTANT PROPERTY MANAGER

PART TIME POSITION

An entry leveled position is avail. for a career minded individual in Milford, DE to work for a Real Estate Management Company to start immediately. This individual would be responsible for assisting in the operations, including: Leasing vacant units, maintaining tenant and visitor satisfaction, verifying application data, collecting and depositing fees and rents. Successful

candidate must have a GED/HS Diploma, a valid driver's license & excellent computer skills. Please send a cover letter & resume including salary expectations to:

staff@severncompanies.com
or fax to: 410-269-6145.

This institution is an equal
housing provider and employer.

265764

**ATTENTION
MARYLAND RESIDENTS:**

Would you like to be part
of making a change in a
young person's life?

Are you over the age of 21?

Do you have a spare bedroom
in your home?

MENTOR MARYLAND

Is seeking **FOSTER FAMILIES** throughout the Eastern Shore
of Maryland

We offer 24/7 support and
compensation up to
\$1300 a month

For more information please
call Tammy at 410-548-5921